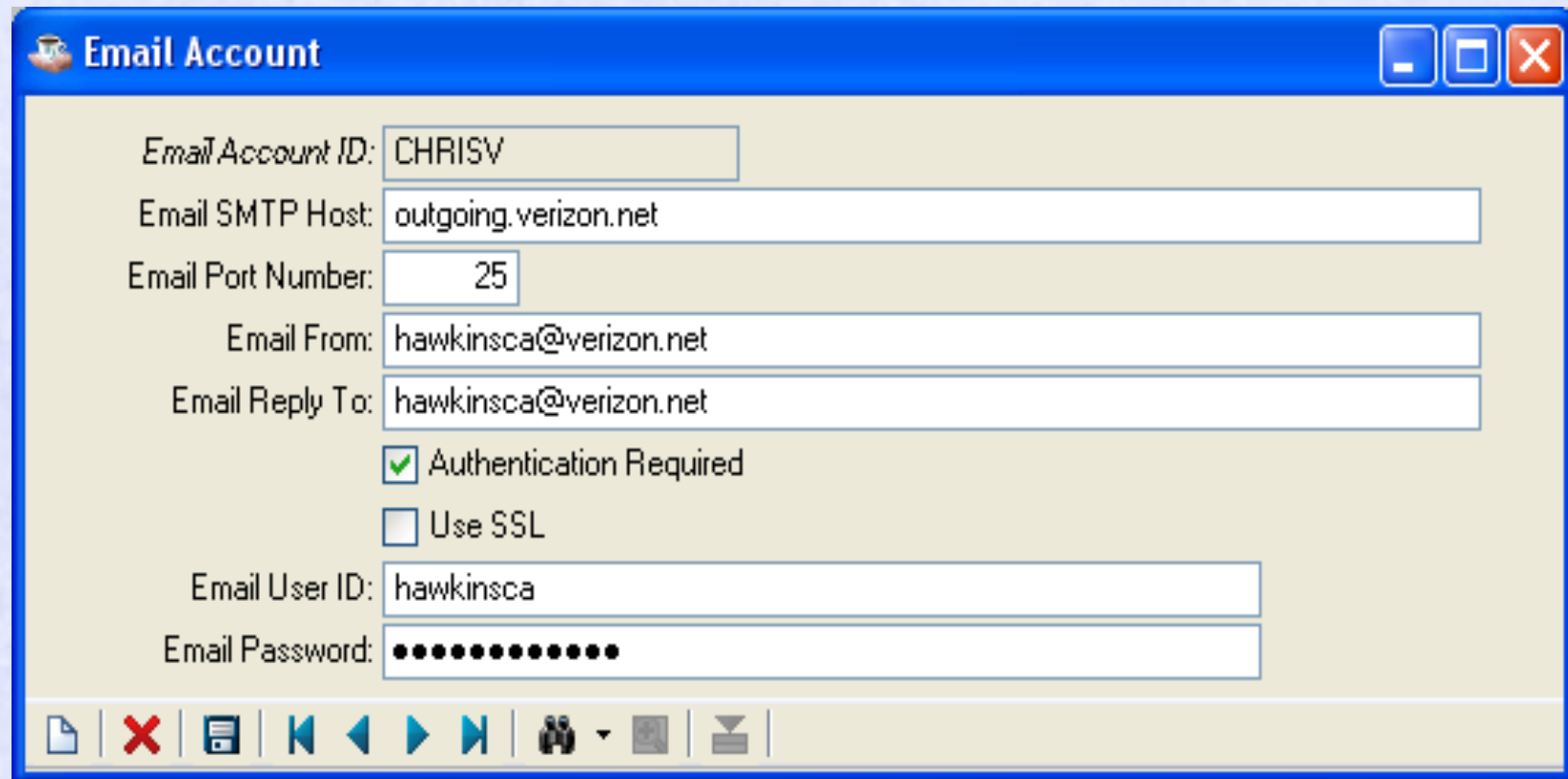


Barista E-mail Configuration

- Set up one or more e-mail accounts in Barista Document Management



The screenshot shows a window titled "Email Account" with a blue title bar and standard Windows window controls. The window contains several text input fields and checkboxes for configuring an email account. The fields are labeled as follows:

- Email Account ID: CHRISV
- Email SMTP Host: outgoing.verizon.net
- Email Port Number: 25
- Email From: hawkinsca@verizon.net
- Email Reply To: hawkinsca@verizon.net
- ☒ Authentication Required
- ☐ Use SSL
- Email User ID: hawkinsca
- Email Password: (masked with dots)

At the bottom of the window is a toolbar with icons for file operations (new, open, save, print, etc.) and a help icon.



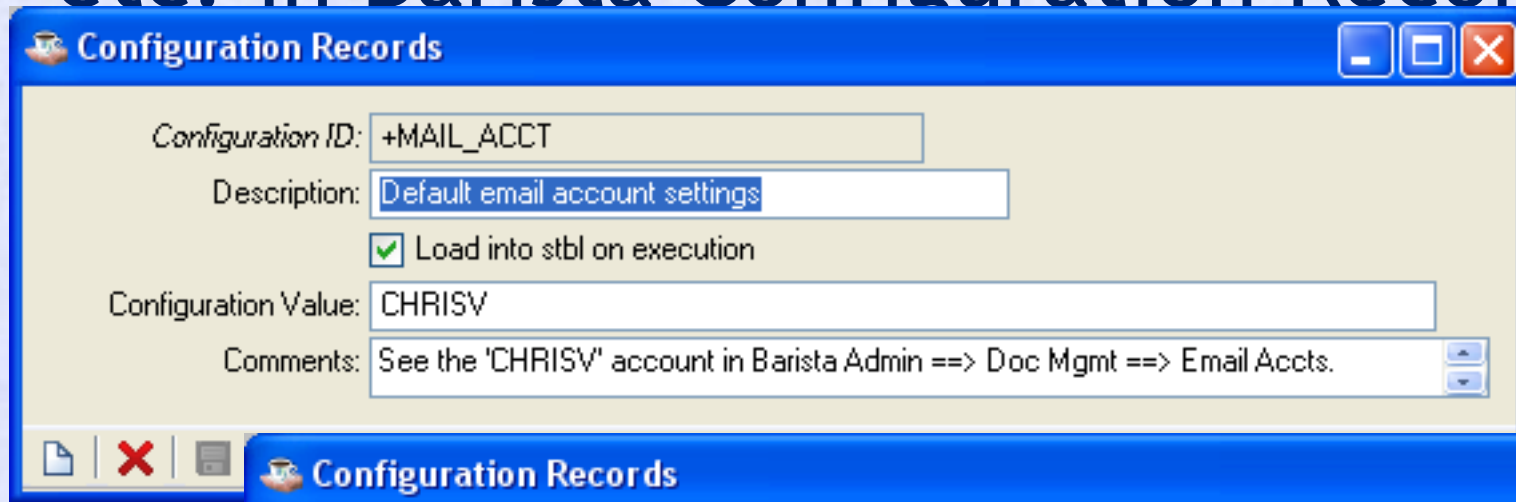
Barista E-mail Configuration

- Set up Barista Configuration records for:
 - +MAIL_ACCT - default e-mail account as set up in Document Management
- If +MAIL_ACCT not found, Barista will use:
 - +MAIL_HOST - configuration value = the sending host, e.g., smtp.server.com
 - +MAIL_USER - configuration value = default email username
 - +MAIL_PASS - configuration value = the password corresponding to +MAIL_USER



Barista E-mail Configuration

- Set up default e-mail account, host, user, etc. in Barista Configuration Records



Configuration Records

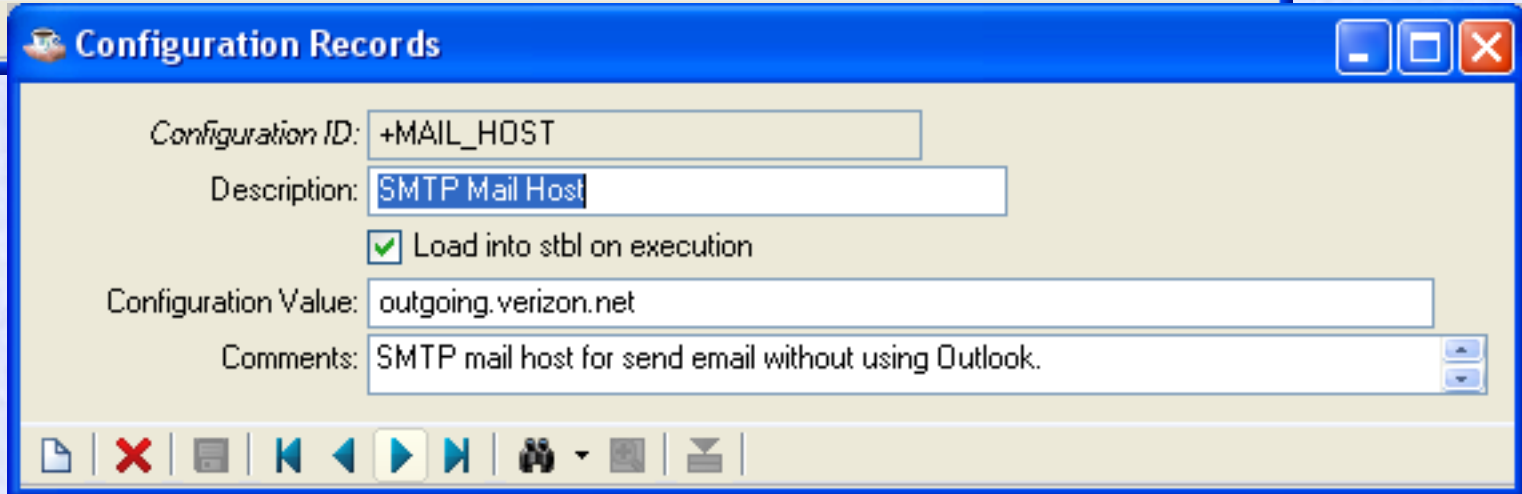
Configuration ID: +MAIL_ACCT

Description: Default email account settings

☒ Load into stbl on execution

Configuration Value: CHRISV

Comments: See the 'CHRISV' account in Barista Admin ==> Doc Mgmt ==> Email Accts.



Configuration Records

Configuration ID: +MAIL_HOST

Description: SMTP Mail Host

☒ Load into stbl on execution

Configuration Value: outgoing.verizon.net

Comments: SMTP mail host for send email without using Outlook.



Barista E-mail Configuration

Email from DocOut:

PO Expediting Report

Acme Manufacturing Company
PO Expediting Report Through 09/01/09
From Vendor: First To Last
From Purchase Order: First Through Last
For All Warehouses

Wh	Item	Description
PO#: 0002045	Ordered: 02/10/09 Promised	Vendor: 000100 Paramount Indus
01	200	Chromoly Bicycle Frame Assm
PO#: 0002046	Ordered: 02/10/09 Promised	Vendor: 000100 Paramount Indus
02	1400	Bicycle Pack
02	1401	Drinking Water Bottle
02	1402	Attachable Tire Repair Kit
PO#: 0002049	Ordered: 02/10/09 Promised	Vendor: 000800 Parkinson And C
01	B-200	24 Speed Ultra-Trak Racer
01	B100	24 Speed Trail Racer
PO#: 0002062	Ordered: 03/18/09	Vendor: 000100 Paramount Industries Contact: Robert Warren

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Document Output Selection

Local output types

- ☐ System printer
- ☒ Portable document file (.pdf)
- ☐ HTML document (.htm)
- ☐ XML document (.xml)
- ☐ Comma separated text (.csv)
- ☐ Tab delimited text (.txt)

Email attachments

- ☒ Portable document file (.pdf)
- ☐ HTML document (.htm)
- ☐ XML document (.xml)
- ☐ Comma separated text (.csv)
- ☐ Tab delimited text (.txt)

Fax documents

- ☐ Portable document file (.pdf)

Select All
Clear All
Create
Cancel



Barista Email Configuration

...or From the Barista Fax/E-mail Control

Queue

- Select an archived document
- Build queue from your application code

